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| **Module 03** | | |
| **Lesson 07: Job Preparation & Internship Support** | | **Duration: 10hs30mns** |
| **Objectives** | *At the end of the lesson, Ss will be able to:*   * *Demonstrate a global understanding of future career and how to achieve it.* * *Explain the concepts of career orientation and planning.* * *Identify common tips for job search.* * *Define the concept of law and recognized the employment contract* * *Identify tips to motivate themselves* |  |
| **Prerequisite** | N/A |  |
|  | **Part 1: Career Orientation & Planning** | **Duration: 2hs30mns** |
| **Objective** | At the end of this part, Ss will be able to:   1. *Explain the concepts of career orientation and planning.* 2. *Identify skills and criteria of their future career.* 3. *Identify a set of criteria to choose a job and common tips for future career planning.* |  |
| **Lecturing** | | **Duration: 50mns** |
| **Material** | *Career Orientation and Planning* |  |
| **Students’ activities** | * Ss listen to T’s explanation, take note, and ask questions. |  |
| ***Teacher’s* activities** | * Presents slide 4- 27 and explain the way of planning for dream job. |  |
| **Activity 01** | | **Duration: 50mns** |
| **Objective** | *At the end of this activity, the students will be able to* ***explain the concept of career orientation (define their career goal).*** |  |
| **Name of activity** | “Introduction to Career Orientation” |  |
| **Location** | At PNC classroom |  |
| **Material** | See hand out in Activity 1 |  |
| **Students’ activities** | * Ss need to think critically to give the reasonable answer. * Ss need to answer individually, and then they share the answer to group interactively. * Ss sit in the group of five. Ss share the answer in the group. |  |
| **Teacher’s activities** | * After Ss finish doing the individual activity, T lets Ss sit in the group of five. * T. walks around and monitors the students. |  |
| **Closure (not compulsory)** | * Question & Answer |  |
| **Activity 2** | | **Duration: 50mns** |
| **Objective** | *At the end of this activity, the students will be able to* ***identify a set of criteria to choose a job.*** |  |
| **Name of activity** | What are your criteria to choose a job? |  |
| **Location** | At PNC in the classroom |  |
| **Material** | Hand out in activity 2 |  |
| **Students’ activities** | * Ss work individually. * Ss take note on the main ideas from activity 2 then give feedback by sharing with each other interactively in the class. * Ss share idea and ask teacher for help if necessary. |  |
| **Teacher’s activities** | * T. explains instruction on activity to Ss. * T walks around to monitor the students and give feedback at the end. * T lets Ss practice on the activity. |  |
| **Closure (not compulsory)** | * N/A |  |
|  | **Part 2: Introduction to Job Search** | **Duration: 1hr30mns** | **Duration: 30mns** |
| **Objective** | * At the end of this part, Ss will be able to * ***Conduct an efficient job search*** * ***Identify common tips for job search.*** |  |
| **Lecturing** | | **Duration: 50mns** |
| **Objective** | *Introduction to job search* |  |
| **Location** | PNC Classroom |  |
| **Material** | Pen/ pencil, (T. print worksheet 1 starter), whiteboard |  |
| **Students’ activities** | * Ss listen to T’s explanation, take note, and ask questions. |  |
| **Teacher’s activities** | * T presents slide from 1-25. |  |
| **Closure (not compulsory)** | * N/A |  |
|  | **Activity 01** | **Duration: 40mns** |
| **Objectives** | At the end of this activity, Ss will be able to ***identify steps to conduct an efficient job search.*** |  |
| **Name of Activity** | “What are the things that you look in job description?” |  |
| **Location** | At PNC classroom |  |
| **Materials** | Pen/Pencil and print the hand out (Activity 01) |  |
| **Student’s activities** | * Ss work in group of 3 * Ss get discussion along with their members * One S, as the group leader, comes to share in the class after discussion. |  |
| **Teacher’s activities** | * T. gives the instruction to the Ss on the paper sheet. * T. assigns the Ss and move around them in order to monitor their work. * T. gives some time for the Ss to ask and offer answer. * T. gives feedback on the activities after Ss practice to sum up the activity. * T. gets some questions to ask Ss in order to be sure how the Ss understand the lesson or not. |  |
| **Closure (not compulsory)** | * N/A |  |
|  | **Part 3: Labor Law and Contract** | **Duration: 2hs20mns** |
| **Objective** | At the end of this part, the Ss will be able to***:***   * ***Identify the labour law of Cambodia*** * ***Define the concept of law*** * ***Recognize the employment contract*** * ***Define the way of hiring employee*** |  |
| **Prerequisite** | N/A |  |
|  | **Lecturing** | **Duration: 50mns** |
| **Material** | Labour Law and Contract |  |
| **Students’ activities** | * Listen, take not, and ask questions. |  |
| **Teacher’s activities** | * Present from slide 1 to slide 22 |  |
|  | **Activity 01** | **Duration: 40mns** |
| **Objective** | At the end of this activity, the Ss will be able to ***identify the concept of labour law in Cambodia.*** |  |
| **Name of activity** | “Watch the video and answer the question” |  |
| **Materials** | Video, note book, pen/pencil, projector |  |
| **Student activity** | * Ss listen and watch the video, take note, and ask questions. |  |
| **Teacher activity** | * T. assigns Ss to work in pair * T. Plays the videos. * T lets Ss present and explain the law in Cambodia after video |  |
| **Closure (not compulsory)** | N/A |  |
|  | **Lecturing** | **Duration: 50mns** |
| **Objective** | Read the law in article 12 |  |
| **Name of Activity** | Article 12 |  |
| **Location** | PNC classroom |  |
| **Materials** | Hand out in article 12 (Page 8 in chapter1 labour law in Cambodia) / note book/ pen/pencil |  |
| **Students’ activities** | * Ss individually read the law in article 12. * Ss work in group of 3 to discuss about what they have read. |  |
| **Teacher’s activities** | * Gives the handout about Article 12 to each Ss. * Asks Ss to read and discuss in group. * Gives more explanation on Article 12. |  |
| **Closure (not compulsory)** | * N/A |  |
| **Part 04: Self Education & Lifelong Learning** | | **Duration: 2hs10mns** |
| **Objective** | At the end of this part, the Ss will be able to   * ***Memorize and describe what self-education and lifelong learning is*** * ***Express their self-learning goals for a mid-term perspective (1 to 3 years from now)*** |  |
| **Pre requisites** | N/A |  |
|  | **Lecturing** | **Duration: 60mns** |
| **Materials** | Self-Education & Lifelong learning |  |
| **Student’s activities** | * Ss listen to T’s explanation, take note, and ask questions. |  |
| **Teacher’s activities** | * Presents slide 3-28 and explains the source of self-education & lifelong learning. |  |
|  | **Activity 01** | **Duration: 40mns** |
| **Objective** | *At the end of this activity, the Ss will be able to* ***demonstrate their ambition bravely in front of their classmates.*** |  |
| **Name of activity** | “My ambition” |  |
| **Location** | PNC classroom |  |
| **Material** | Print activity 1 to show Ss, or write the topic on the board |  |
| **Students’ activities** | * Choose their biggest ambition. * Find the steps they need to take to achieve their ambition. * Explain their steps to their classmate(s). |  |
| **Teacher’s activities** | * Explains the instruction as stated in Students’ activities to the Ss. * Selects a few Ss to present their ambition to the class. |  |
| **Closure (not compulsory)** | * N/A |  |
|  | **Activity 02** | **Duration: 30mns** |
| **Objective** | *At the end of this activity, the Ss will be able to*   * ***Match learners and their professional objectives with college classes*** * ***Discuss concept of lifelong learning with class using case study.*** |  |
| **Name of activity** | Offer by local college ( case study) |  |
| **Location** | PNC classroom |  |
| **Material** | Activity worksheet **6d** on page 7 |  |
| **Students’ activities** | * Ss work in group of 3. * Select the class for each learner and discuss why. |  |
| **Teacher’s activities** | * T explains the instruction to the students. * T gives one worksheet to each group. * T selects a few Ss to present their idea to the class. |  |
| **Closure (not compulsory)** | N/A |  |
|  | **Part 5: Motivation at working place** | **Duration: 2hs** |
| **Objective** | At the end of this part, Ss will be able to  **- *Identify tips to motivate themselves***  ***- Choose and describe the reasons that motivate them to work*** |  |
| **Pre-requisite** | N/A |  |
|  | **Lecturing** | **Duration: 50mns** |
| **Materials** | Motivation at workplace |  |
| **Student’s activities** | * Ss listen to T’s explanation, take note, and ask questions. |  |
| **Teacher’s activities** | * Presents slide 2-14 and explains the source of Self-motivation at working place |  |
| **Closure (not compulsory)** | N/A |  |
|  | **Activity 1** | **Duration: 30mns** |
| **Objective** | At the end of this activity, Ss will be able to ***identify how self-motivated they are and apply some tips to improve themselves.*** |  |
| **Name of activity** | How self-motivated are you? |  |
| **Location** | PNC Classroom/ Lab |  |
| **Material** | Online material (Login to = How self-motivated are you?) |  |
| **Students’ activities** | * Ss, need to answer the questions honestly. * Ss works in individual. * Ss share idea and ask teacher for help if necessary. |  |
| **Teacher’s activities** | * T. can print hand out or show by screen on board than let Ss answer directly. * T walks around to monitor the Ss, work & give feedback at the end. * T. helps the Ss, with the difficult words. |  |
| **Closure (not compulsory)** | * N/A |  |
|  | **Activity 2** | **Duration: 40mns** |
| **Objective** | At the end of this activity, Ss will be able to   * ***Answer 3 questions related to their motivation at workplace.*** * ***Choose and describe what motivate them to work.*** |  |
| **Name of activity** | *Discussion question: Why do I work?* |  |
| **Location** | PNC Classroom / in the library |  |
| **Material** | * Discussion questions paper. * Print work sheet in activity 2 |  |
| **Students’ activities** | * Answer the questions individually * Work in group of three to exchange their idea |  |
| **Teacher’s activities** | * T gives Ss worksheet. * T asks Ss to answer the questions individually and then discuss in group of 3. * Finally, T selects a few Ss to share their idea to the class. |  |
| **Closure (not compulsory)** | * Teacher summarizes and closes the lesson. |  |